

NUCLEAR WASTE COMMUNITY LIAISON COMMITTEE

Minutes of Meeting

May 3rd, 2012 at 7:00pm

Legion Hall, Hornepayne, Ontario

Nuclear Waste Community Liaison Committee

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Committee Members Present:

Willy Liebigt (Committee Chair)	Cindy Craig	Erica Dawson
Ginger Latoski	Jon Peroff	Edith Villeneuve

Committee Members Absent with Regrets:

Carlo Bin	Kaylyn Edens	Morley Forster
Steve Renaud	Braeden Swereda	

Resources in Attendance:

John Fraser (NWMO Community engagement)

Patrick Dolcetti (NWMO-Regional communications manager)

Ray Hatfield (Aboriginal engagement)

Jennifer McKelvie (NWMO-Geoscientists)

Ellen Meadd (NWMO- Social research and dialogue)

Adrian Smith (NWMO-Social research and dialogue)

Peter Homenuck- DPRA - Senior consultant

Stacey Rendell –Hornepayne Project manager

1. Meeting called to order at 7:40 p.m.
2. Agenda reviewed and approved with one amendment.
 7. a. NWCLC Project manager report moved to 2. What's new in the community 2.a.
3. Minutes April 3rd, 2012 were accepted as distributed and signed.
4. Announcements- None

5. Declaration of Pecuniary Interest and General Nature Thereof- None
6. Feasibility studies-working meeting three discussion topics;

6.1. A. Update on NWMO action items

John introduced Peter Homenuck from the DPRA consulting firm to the committee. Peter will be conducting the research and data collection for the community well-being portion of the community profile / feasibility study. Peter was welcomed by Willy on behalf of the NWCL committee.

The NWMO has been in attendance at a few municipal conferences for community engagement purposes recently; NOMA (Northern Ontario Municipal Association held in Kenora, and John & Adrian will be attending FNOM - Federation of Northern Ontario Municipalities next week, so far the experience and feedback have been positive.

Adrian reminded the committee that the suspension of expression of interest notice was issued by NWMO for September 30th, 2012. As of now, there are sixteen communities in the Learn More process, eight communities in the third stage and eight in the second stage.

The DPRA consultants have been contracted to complete the well-being portion of the community profile. Peter Homenuck and Christina Bruce will be in the community regularly, and will work with the CLC and community to gather comprehensive information about Hornepayne for the community profile.

Local engagement will start as early as next month; interviews with key community stakeholders will be one of the first steps. The interviews will be documented and integrated into the feasibility study. The CLC is encouraged to continue to forward names of key stakeholder in the community.

John stated that we have moved into the community office, at 35 Fourth Ave. The house is located visible down town location and is comfortable. The NWMO staff and consultants will stay at the house when in town. As of next month, we should have regular office hours of the project manager, and we would like to have a ribbon-cutting ceremony to commemorate the opening of the community office on June 7th, 2012.

The John will get started on the security for the site visit. The dates available for the site visit are July 12/13, July 19/20 or July 26/27, there may also be dates available in August.

Action: Email committee to find out their preference for site visit dates and forward all identification to John Fraser for security clearance.

Website for CLC, the web hosting has been contracted but there has not been a second meeting, Patrick Dolcetti will keep us posted on the progress.

2.a. Update on CLC activity – Project Manager written report given with meeting notes of May 2nd(see attached).

2.b. Other- Moving of the NWMO display from the Town Hall and Northern Credit Union to the community office.

John has agreed that the Project manager can hire someone to move the displays to the office.

Public Awareness Day, May 8th, 2012. A passive display will be placed at site with NWMO information and booklets.

2.c.

Questions from a community member:

Why is the NWMO spending so much money in multiple communities, then deciding which community will qualify?

Why not find out which communities qualify then do the studies?

The question will be added to the community question list.

Partial answer; the feasibility studies and learn more process allows communities to make an informed choice on whether they want to move forward, and the studies are essential to for NWMO to evaluate whether a community is suitable for the project.

Question: Is the NWMO renting a house in all communities?

Answer: So far, Hornepayne is the only community that we have rented a furniture house. The house was rented to help accommodate staff and consultants due to the fact, there is no hotel in the community.

The NWMO will be setting up a community office in each community which enters stage three of the process.

3.a. Debrief from the open house:

The open house was a success, with 59 persons in attendance throughout the day. The community members had good questions and positive feedback.

The questions for the community seemed to be less about the science. The community members in attendance seemed to be accepting the concept. The question themes seem to be; safety, process timeline, what will be the economic benefit, what potential jobs will this project create and what would be the long-term effect on the community?

The NWMO and NWCLC will plan another open house in the fall, potentially September.

Ray Hatfield gave an update on the Aboriginal engagement activities in Hornepayne. A letter will be sent to First Nations groups explaining we are in stage three of the process. Ray met with Chief and a Councillor of the Hornepayne First Nations today. Upon touring the open house and materials that NWMO presented the members noticed and asked for materials in their first language furthermore that the material be presented in layman terms so that all peoples can understand the process better. There was the suggestion that a member of the First Nation be on the CLC.

4. Presentation of initial data collected on Hornepayne by Peter Homenuck.

He shared his background, his work with DPRA.

Peter will be in the community monthly, most likely the few days prior to our monthly meeting. The interviews of key community stakeholders will begin June 5-7, 2012.

Discussion with CLC to check accuracy of the data presented, answered questions and asked committee what other materials should be included in the community profile to give a more complete picture of our community.

5. Other Business

Open Discussion:

Committee voiced concerns that we are not keeping our committee activities public and visible enough. The question was asked what can the committee publicize, what will be the procedure and process to release information to the community? The CLC would like to be able to publish on a local level the activities of our committee. The publishing of upcoming events and information about our committee activities, which will continue to engage the community, reassure transparency and foster trust between the community and the CLC. The committee will publish only information and activities of the CLC staying away from factual information. The committee will continue to send all published material to NWMO.

Further discussion between NWCLC and NWMO about current function of the committee.

7. Date of next committee meeting

The next meeting of the Committee will be on Thursday, June 7th, 2012 at 5:30 p.m. at the Legion Hall. This will be a supper meeting.

The regular monthly meeting will fall on the first Thursday of each month.

July 5th, Aug 2nd, Sept 6th, Oct 4th, Nov 1st, Dec 6th.

8. Meeting closed at 9:45 p.m.

Committee Member

Committee Member

07-Nwclcmmin05-03-2012

NWCLC Project Manager Report for May 3rd, 2012

The Project manager has collected and submitted various studies, that will help support in the feasibility study: The Northstar feasibility study, the Hornepayne Strategic plan 2011, The Township of Hornepayne Strategic plan 2010, the Emergency readiness plan, The Township of Wicksteed (Hornepayne) Official plan 1970, The Monitoring of the municipal landfill, The tangible capital assets 2010 (Township).

The house/office has been cleaned and prepared for the office and bedrooms set up for accommodations for the NWMO staff. Four members of the NWMO staff will be staying at the house May 2nd & 3rd. The house has been photo inventoried, and quotes for the needed furniture and office supplies have been completed. The required documentation has been forwarded to the NWMO for what is in the house and what is needed.

House accounts have been set up with local stores. Items have been purchased for the house such as cleaning supplies, bedding and towels. All invoices have been submitted to the Township for payment.

Various meetings and calls have been made on behalf of the NWCLC. I have attended a meeting to discuss the project manager role as seen by the NWCLC.

Also, the project manager completed preparations & arrangements for the Open House at Legion Hall on MAY 3rd. Furthermore, the minutes have been completed from last meeting, and the meeting package and preparations have been completed for monthly NWCLC/NWMO meeting.

Meeting notes May 2nd.

John Fraser, Willy Liebigt & Stacey Rendell

Discussion items :John Fraser, Willy Liebigt & Stacey Rendell

Issue of publications on a local level, allows committee to develop relationship with public.

This item will be discussed further at tonight's meeting.

1) Set-up of office. When do you expect to have the office ready for work?
We will order the furniture on Monday. John will bring the quotes back to head office and get them approved. The office should be open for the next CLC meeting on June 7.

2) Office and house maintenance and cleaning services, how do you expect to accommodate that?

Stacey will hire services on a need's basis for maintenance, and she will have cleaning done weekly for office and extra when the house is occupied. Submit an invoice to NWMO through the township.

3) Funding for purchasing items for the house and office.

Stacey can buy needed items locally on house accounts and submit the invoices to the Township monthly. John will check with Joanne about setting up a petty cash account for minor purchases. The Furniture will be ordered and paid for by NWMO after approval.

4) What are your requirements for house contents?

1. Office supplies will be ordered after the office furniture is ordered and household item will be purchased as needed.

5) Laundry etc. , how are we going to address that?

The person contracted to clean can do laundry at house, and comforters can be done at the hospital.

6) Committee input, currently no one is satisfied with the committee and its function.

This item will be discussed further at tonight's meeting.

7) Committee would like agenda two weeks prior to meeting.

Stacey will send out agenda, two weeks prior to the meeting and attach NWMO when available.

8) Communication between NWMO and NWCLC –carbon copied to Committee Chair.

9) Trip to Pickering for interested CLC members

1. Possible dates for site trip
July 12/13
July 19/20
July 26/27.

John will start the security process.

- The item of housekeeping and function of office

- o Purchasing- What is the budget for purchasing office furniture etc.(start-up capital)

- Will be approved by NWMO.

- o Stacey set-up of 2 phone line / internet /cable TV with BeLL Canada
- o Purchase of computer/fax/printer/office supplies,

- John will be in contact with Laura the I.T. person at NWMO.

-Signage for community office

John will bring the window sign up for next CLC meeting, June 7th.

-Approval of expenditures- what is the normal timeline.

- Maintenance of the house
 - Yard work- grass – Hired HEDC youth for summer

-Move the kiosks from Town Hall & NCU

-Hire someone from the town to take apart and move kiosk from the Town hall and Northern Credit Union to house and put it back together.

Office Hours

MONDAY	TUESDAY	WED	THURSDAY	
1-6	2-7	1-6	2-7	20 HOURS PLUS MEETINGS AND TRAVEL

OR

MONDAY	TUESDAY	WED	THURSDAY	FRIDAY	
1-5	2-6	1-5	2-6	1-5	20 HOURS PLUS MEETINGS AND TRAVEL