

ICNLC Deputation/Delegation Process

Consistent with Township of Ignace procedural by-laws, persons wishing to present information or speak to the ICNLC at a meeting shall have an opportunity to do so at the start of the meeting under Deputations on the Agenda. Such persons shall have no more than ten (10) minutes to address the Committee and no debate on any subject shall be engaged in by either Committee members or the person, but Committee members are allowed to ask questions of the presenter for clarification purposes.

A Deputation request has to be submitted in writing before 4:00 pm on the Tuesday prior to the meeting to the ICNLC Project Co-Ordinator. The ICNLC Project Co-Ordinator shall notify the person requesting a Deputation that they will be allotted ten (10) minutes to address the Committee and that a written copy of the presentation must be submitted to the ICNLC Project Co-Ordinator before, during or following the Deputation.

The ICNLC Project Co-Ordinator shall record, without note or comment, the name of the person/group represented. The written deputation presentation shall be duly noted in the Minutes and filed with the ICNLC Project Co-Ordinator for public record. Committee members may address the presenter during the presentation but shall not make any decisions or answer any requests during the presentation. Persons appearing before the Committee shall confine their remarks to the business stated in their request.

For the complete version of the Procedural By-Law please refer to the Township's Procedural By-Law #06/2012.